

## ***6N Application Service Provider Privacy & Security Policies***

<b>Access</b>	<p><b>SaaS / ASP Distribution Model</b></p> <p>6N uses the Software as a Service (SaaS) or ASP distribution model to deliver our application to clients over a network. 6N Systems hosts and manages the application, as well as the servers, requiring less upfront cost, and no maintenance hassle. 6N handles all system maintenance and upgrades for you - at no additional cost. And because of the flexible SaaS model, users can access the software from anywhere, at any time.</p> <p>6N offers a fully integrated, single database for all census, financial and clinical data management. This means that all of the information is housed in one central location, making it easier to track all patient information. Using state of the art Microsoft® tools and technologies, the system was designed from the ground up to employ open standards and databases making it flexible and scalable for future enhancements and interfaces with other healthcare systems.</p> <p>In addition, 6N's system is fully HIPAA compliant, with both User / Role and Panel / Field level security. System administrators can set security for all panels and fields as read only read-write, or no access, ensuring only those with the right security can edit and / or view data. 6N's systems are in full compliance with Federal, regulations, including all HIPAA and Privacy Statutes.</p>
<b>Authorization</b>	<p><b>Reliable Data Protection</b></p> <p>6N Systems ensures secure data with protected authorization for our system. To ensure the safest, most secure solution for our clients, 6N's servers are hosted by Xand. Using multiple fiber optic links to Bell Atlantic, MCI Worldcom and other carriers with diversely routed circuits, Xand has made every move to secure uninterrupted operations.</p> <p>For more information, please see <a href="http://www.xand.com">www.xand.com</a></p>

<b>Authentication</b>	<p><b>Secure Access</b></p> <p>6N's flexible security design allows you to determine the level of panel and / or field level access for all users, with the convenience of group level and user / role level security.</p> <p>6N's system is fully HIPAA compliant, with both User/Role and Panel / Field level security. System administrators can set security for all panels and fields as read only read-write, or no access, ensuring only those with the right security can edit and/or view data.</p> <p>6N users are given a single password that is used when the operator logs into the application. 6N also utilizes secure USB sign on with password protected keys that give clinicians easy and reliable security. When the key is entered, the user enters a password or PIN. When the user leaves, the system automatically logs off.</p> <p>Passwords are provided and maintained by the System Administrator who are given options for setting password timeouts, password reuse, and password expiration timeframes to control authentication.</p>
<b>Audit</b>	<p><b>Clear Data Audit</b></p> <p>6N Systems maintains a log of all user access in the system, with location of access, as well as date time stamps, providing a complete audit trail, and report to help you manage an internal or external audit.</p>
<b>Secondary Uses of Data</b>	<p><b>Data Protection</b></p> <p>Currently, 6N does participate in any secondary uses for client data. All personal health information (PHI) is used only in accordance with the intended purpose in our contract. 6N Systems agrees to not use or disclose Protected Health Information other than as necessary to carry out its responsibilities and duties under this agreement or as required by law.</p>
<b>Data Ownership</b>	<p><b>Data Ownership</b></p> <p>6N acknowledges that Customer's data ("Customer's Data") that is processed and stored on the Leased Software is the exclusive, confidential property of Customer. 6N does not use, vend or disclose and shall not suffer or permit 6N's employees or agents to use, vend or disclose any of Customer's Data without prior written consent, except as may be required by law. 6N informs all of 6N's employees and agents having access to Customer's Data of 6N's obligations.</p>